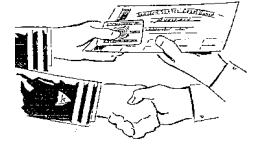

PE

Speed-gram



Number 6-99 September 1999

Ira D. Dolich, DC-E

URGENT!

NEW PROCEDURES FOR POSTAGE FREE RETURN MAILERS INCLUDED WITH PUBLIC EDUCATION COURSES

It has come to our attention that we can no longer use the Coast Guard government permit for postage free return mail. As several of our courses come with postage free return mailers (Course and Examination Critiques and Material Evaluations Sheets), we need to address several issues to bring our practices in line with federal regulations.

1. BS&S, 11th Edition, 2nd Printing supplies currently on-hand at the Auxiliary Center will be modified to reflect this change. Flotillas need not take any action on new supplies.

Supplies on-hand (of either the 1st or 2nd printing) or in the delivery pipeline, however, will need to be modified at the Flotilla. **FLOTILLAS ARE ADVISED TO TAKE THE FOLLOWING ACTIONS.** On the final examination cover sheets (both exams A and B), block out paragraph #5 with a black marker and re-number paragraph #6 to become #5. Cut out, or otherwise render useless, ALL postage free Return Mailers in the Exams, Student and Instructor Guides.

2. ACN/BCN. In the new printing of this Text (3rd Edition), the Student Guide and the Exams have no postage free return mailers. However, supplies on-hand, the older printings, do have these mailers attached. **FLOTILLAS ARE ADVISED TO TAKE THE FOLLOWING ACTIONS.** Cut out, or otherwise render useless, ALL postage free Return Mailers in the Exams, Instructor and Student Guides

TIP! Flotillas may want to have their students complete these mailers **AND RETAIN THEM LOCALLY** to improve local course performance and to alert the Public Education Department of any changes that need to be considered at the national level.